

**MIDDLE GEORGIA WORKFORCE INVESTMENT BOARD  
YOUTH COMMITTEE MEETING  
APRIL 13, 2017**

**MINUTES**

A meeting of the Middle Georgia Workforce Investment Board Youth Committee was held at Noon, on April 13, 2017, at the Middle Georgia Consortium, Inc., located at 124 Osigian Blvd., Suite A, in Warner Robins, Georgia. The following were in attendance:

**Members Present:**

Sharon Rogers  
Anitra Douglas  
Tishua Green  
Bill McNair  
Clifford Holmes  
Mary Ann vanHartesveldt

**MGCI Staff Present:**

Teresa Ragan  
Terrell Mitchell  
Carolyn Robertson  
Teria Coleman

*Welcome and Introductions* – Chairman Clifford Holmes chaired the meeting and at 12:20PM he called the meeting to order and welcomed everyone. Introductions were made around the room.

**MINUTES**

*1. Approval of Minutes from the February 16, 2017, Youth Committee Meeting*

A motion was made by Anitra Douglas and seconded by Tishua Green to approve the minutes of the February 16, 2017, meeting of the Middle Georgia Workforce Development Board Youth Committee as presented. There were no opposing votes and the motion carried by voice vote.

**OLD BUSINESS**

There was none.

**NEW BUSINESS**

- 1. Youth Activities* – Teria Coleman, Youth Services Specialist, reported that she will be conducting a life skills workshop on May 20, 2017, 11AM – 2:30PM. The Speaker will be from Operation Hope. Members were invited to attend and were asked for suggestions on possible donors for gift bags. Suggestions were the Chambers, Southern Orchard and the City of Warner Robins.
- 2. Youth RFP Updates* - Teria Coleman, Youth Services Specialist, reported that there was only one proposal received and it was from Paxen Learning Services. Paxen works with out-of-school youth in getting their GED and they also work with in-school youth. Staff members are currently going through the rating process. Staff was instructed to solicit the reasons why others on the bidder's list did not respond.
- 3. Approval of the Regional Plan* – Teria Coleman, Youth Services Specialist, provided copies of and discussed the youth services as described in the final Regional Plan for approval.

A motion was made by Mary Ann vanHartesveldt and seconded by Bill McNair to approve the Regional Plan as presented. There were no opposing votes and the motion carried by voice vote.

4. *Youth Expenditure Report* – Teria Coleman gave a youth expenditure report for the period April 1, 2015 through February 28, 2017, was presented. The report showed that the total funds available were \$908,784 and a total of \$14,610 in expenditures, which leaves a balance of \$894,174 available in youth grants.
5. *Youth Fund Transfers to Other Areas* – Teria Coleman explained that we had funds from PY '15 that we were unable to expend and they would expire June 30, 2017. Both Cobb County and the Heart of Georgia were in need of additional funds and we were able to transfer the funds to those areas instead of back to the State. The transferred amounts were as follows:
  - Area 4 - Cobb County – Youth Funds \$237,000
  - Area 16 – Heart of Ga – Youth Funds \$237,000

A motion was made by Anitra Douglas and seconded by Bill McNair to approve the actions to transfer youth funds to Cobb County and Heart of Georgia as presented. There were no opposing votes and the motion carried by voice vote.

6. *Youth Enrollment Report* - Terrell Mitchell, MGCI MIS Coordinator, provided copies of and discussed the status of the youth enrollments through April 11, 2017 (report had erroneous date of March 11, 2017). The total number enrolled thus far is 56, which is an increase of four enrollments since the February report.

#### **MATTERS FROM THE FLOOR**

There were none.

#### **NEXT SCHEDULED MEETING**

1. *Next Meeting* –The next meeting is scheduled for June 15, 2017, at Noon, at the Middle Georgia Consortium office.

#### **ADJOURNMENT**

There was no further business and the meeting was adjourned at 12:55PM.