

**MIDDLE GEORGIA WORKFORCE DEVELOPMENT BOARD  
YOUTH COMMITTEE MEETING  
JUNE 14, 2018**

**MINUTES**

A meeting of the Middle Georgia Workforce Development Board Youth Committee was held at Noon, on June 14, 2018, at the Middle Georgia Consortium, Inc., located at 124 Osigian Blvd., Suite A, in Warner Robins, Georgia. The following were in attendance:

**Members Present:**

Tishua Green  
Clifford Holmes  
Bill McNair  
Mary Ann vanHartesveldt  
Juan Daniels  
Dan Brandon

**MGCI Staff Present:**

Teresa Ragan  
Terrell Mitchell  
Teria Coleman  
Darrell Stillings

**Guest Present:**

Jennifer Giovannini, Paxen Learning Services, LLC  
Brandy Whaley, Paxen Learning Services, LLC  
Ingrid O'Neal, Georgia Vocational Rehabilitation Agency  
Bill Waters, Baldwin County Recreation Department

**WELCOME AND INTRODUCTIONS** – Chairman Clifford Holmes chaired the meeting and at 12:00PM he called the meeting to order and welcomed everyone. Introductions were made around the room. There was a quorum present.

**MINUTES**

**1. Approval of Minutes from the April 12, 2018, Youth Committee Meeting**

A motion was made by Bill McNair and seconded by Tishua Green to approve the minutes of the April 12, 2018, meetings of the Middle Georgia Workforce Development Board Youth Committee with correction noted on page #4, which should read ...to allow an opportunity to present the services that are offered under WIOA. There were no opposing votes and the motion carried by voice vote.

**OLD BUSINESS**

There was none.

## NEW BUSINESS

### **1. Contactor Report** – Teria Coleman provided an update on the following youth program activities:

- Contractor Updates –
  - Paxen Learning Services - Darrell Stillings provided copies of and discussed the proposed transitioning budget for Paxen Learning Services. Approval of the budget would allow the contract to be extended for 90 days to give the students that are close to completing their GED the opportunity to complete. It would also allow time for the other students to be transferred to the Consortium and appropriately placed in another program to complete. Copies of the Paxen activity report was also provided.

A motion was made by Tishua Green and seconded by Dan Brandon to approve the Paxen Transitioning Budget and period as presented. There were no opposing votes and the motion carried by voice vote.

- CGTC Youth Contract - Teria Coleman provided copies of and discussed an activity report for CGTC Youth Contract. For the first Quarter they have two enrollments and six pending enrollments. They serve all ten counties.
- In-the-Door Youth Contract - Teria Coleman provided copies of and discussed an activity report for the In-the-Door, LLC contract. For the first quarter they have zero enrollments. They serve five counties Crawford, Twiggs, Putnam, Pulaski and Wilkinson. Tishua Green volunteered to coordinate their space in Pulaski County with In-the-Door personnel.

### **2. Youth Challenge** – Teria Coleman provided copies of and discussed a flyer which provided information on the Georgia Youth Challenge Program. The program has sites in Fort Stewart, Fort Gordon and Milledgeville to serve youth who have or are in danger of dropping out of high school. They work with youth to obtain the education and life skills needed to become productive citizens with sustainable futures. The program is voluntary and serves youth who are age 16-18 and are a resident of Georgia. The program is free and offers the youth work experience and we are looking to coordinator our efforts with the program at the site in Milledgeville to provide paid work experience to the youth who are already enrolled and working to obtain either their high school diplomas or GED. Other WIOA offices have plans to work with the other two sites as well.

### **3. PY 18 Youth Funding Update** – Teria Coleman provided copies of and discussed a notice received from the State announcing that the Youth funds would be released in July this year instead of April due to USDOL’s delay in releasing the Notice of Awards to the states. She also provided copies of the Youth Allocations received from the State, which shows Middle Georgia received a decrease in funding from \$810,733 to \$796,911.

### **4. Youth Expenditure Report** - Teria Coleman, Youth Services Specialist, provided copies of and discussed the youth expenditure reports for PY 16 and PY 17 grants, which are operated on a first in first out accounting method. The reports showed expenditures through May 31, 2018 as follows:

<b>Program Year</b>	<b>Amount of Available Funds (Less Any Transfers) for Report Period</b>	<b>Total Expenditures</b>	<b>Balance</b>	<b>Grant Ending Date</b>
2016	\$ 908,784.00	\$861,449.28	\$ 47,334.72	6/30/2018
2017	\$ 810,733.00	\$ 0	\$ 810,733.00	6/30/2019
<b>Total</b>	<b>\$1,719,517.00</b>	<b>\$ 861,449.28</b>	<b>\$ 858,067.72</b>	

The reports also showed that \$612,934 has been obligated to the contracts for Central Georgia Technical College and In-the-Door, LLC. It is also anticipated that the remaining PY 2016 funds needing to be spent by June 30, 2018 will be expended to these contracts as well.

- Youth Enrollment Report** - Terrell Mitchell, MGCI MIS Coordinator, provided copies of and discussed the status of the youth enrollments through June 12, 2018. The total number enrolled thus far is 68 with 51 being currently active, 6 are in job search, 13 have been exited, 16 have attained credentials and 9 were employed at exit. Two youth are enrolled in both GED and Occupational Skills Training.

### **MATTERS FROM THE FLOOR**

There were none.

### **NEXT SCHEDULED MEETING**

- Next Meeting* –The next meeting is scheduled for August 16, 2018, at Noon, at the Middle Georgia Consortium office.

### **ADJOURNMENT**

There was no further business and the meeting was adjourned at 1:07PM.