

**MIDDLE GEORGIA WORKFORCE INVESTMENT BOARD
YOUTH COMMITTEE MEETING
JUNE 15, 2017**

MINUTES

A meeting of the Middle Georgia Workforce Investment Board Youth Committee was held at Noon, on April 13, 2017, at the Middle Georgia Consortium, Inc., located at 124 Osigian Blvd., Suite A, in Warner Robins, Georgia. The following were in attendance:

Members Present:

Juan Daniels
Sam Dorsey
Tishua Green
Bill McNair
Clifford Holmes
Mary Ann vanHartesveldt

MGCI Staff Present:

Teresa Ragan
Terrell Mitchell
Carolyn Robertson
Teria Coleman

Welcome and Introductions – Chairman Clifford Holmes chaired the meeting and at 12:05PM he called the meeting to order and welcomed everyone. Introductions were made around the room. Unfortunately, there was not a quorum present and all items were discussed for the purpose of information only.

MINUTES

1. *Approval of Minutes from the April 13, 2017, Youth Committee Meeting* – Since there was not a quorum present this item was tabled until the next regularly scheduled meeting.

OLD BUSINESS

There was none.

NEW BUSINESS

1. *Youth Activities* – Teria Coleman, Youth Services Specialist, reported that there was nine participants in attendance at the life skills workshop on May 20, 2017, 11AM – 2:30PM. The Speaker from Operation Hope talked about how to budget and raise credit scores. She reported that she plans to have workshops quarterly and committee members will be invited to attend. She is currently working with staff and participants to familiarize herself with everyone.
2. *Youth Expenditure Report* – Teria Coleman provided copies of and discussed the youth expenditure reports for both the PY 15 and PY 16 grants. The reports showed expenditures through April 30, 2017. The report showed that less the transferred amount of \$474,000 to other areas and expenditures in the amount of \$213,362 there was a balance of \$179,362 to be spent by June 30, 2017. It was anticipated that the remaining funds will be spent as required.
3. *Approval to Fund Youth Proposal* – Teria Coleman reminded the members that Paxen Learning Services, LLC was the only proposal received in response to the RFP. She provided copies of and

discussed the staff ratings and recommendation for the Paxen's proposal. She explained that there were five raters and the proposal received an average score of 117.4, which is above the required the required minimum score of 115. The proposal is recommended for funding. She provided copies of the Budget Summary presented by Paxen, which showed a grand total of \$660,000 being proposed. Ms. Coleman further explained that Paxen is proposing to have main locations in both Baldwin and Houston County and satellite offices in the remaining counties. Plans are to have Paxen attend future youth committee meetings and report on their activities. Since there was not a quorum present, approval of this item was tabled until the next regularly scheduled meeting in August.

4. *Youth Enrollment Report - Terrell Mitchell*, MGCI MIS Coordinator, provided copies of and discussed the status of the youth enrollments through June 13, 2017. The total number enrolled thus far is 61, which is an increase of six enrollments since the April report.

MATTERS FROM THE FLOOR

There were none.

NEXT SCHEDULED MEETING

1. *Proposed Meeting Schedule* – *There were corrections that needed to be made, however it case the consensus of those present that August 17, 2017 will be the next meeting date.*

Next Meeting –The next meeting is scheduled for August 17, 2017, at Noon, at the Middle Georgia Consortium office.

ADJOURNMENT

There was no further business and the meeting was adjourned at 1:04PM.