

RFP Amended Explanations

1) Pg 12 (Part A; II; 2) and Pg 49 (Part C, Project Description and Program Narrative)

Pg 12

Original:

A proposal must receive a minimum score of 75 from at least one rater in order to be considered competitive.

Amendment:

A proposal must receive a minimum average score of 75 in order to be considered competitive.

Pg 49

Original:

A total score of 75 or higher on the Evaluation Criteria is necessary for a proposal to be deemed competitive.

Amended:

A minimum average score of 75 or higher on the Evaluation Criteria is necessary for a proposal to be deemed competitive.

2) Pgs 68-71 (Attachment F)

**Q: Page 71 – Prior Performance Information – There are two columns for each program year. If an organization’s program year is the same period do they need to complete only one column? What is the purpose of two columns? Is it for instances where an organization’s program year is different?**

**A: Only one column needs to be completed. NOTE: Will most likely amend the tables.**

Original:

<b>Performance Measure</b>	<b>Program Year</b>	<b>Program Year</b>
Number of Enrollments – Adults Served		
Entered Employment Rate		
Employment Retention Rate		
Average Earnings Rate		

Amendment: Three columns changed to two columns

<b>Performance Measure</b>	<b>Program Year</b>
Number of Enrollments – Adults Served	
Entered Employment Rate	
Employment Retention Rate	
Average Earnings Rate	

3) Pg 76 (Attachment G)

**Q: On Page 76 – Profit/Fixed Fee Budget Detail – Item 10 Fixed Fee Per Placement (#3 divided by #11) – Where is #11 referenced?**

**A: This formula is updated to “(10) Fixed Fee Per Placement (#2 divided by #9)”**

A few additional changes were made:

(3) TOTAL PRICE (#1 plus #2)

(4) FEE AS A % OF PRICE (#2 divided by #3)

4) Pgs 72-84 (Attachment G)

Additional forms are added to include a budget breakdown of the Operations Costs, Personnel Costs, Equipment Costs, Tuition Costs, Miscellaneous Costs and Participant Costs.

5) Pg 33 (Part B; III; 1))

Original:

This part of the program design section should be about two pages or less.

Amended:

The “Project Description and Program Narrative” section of the program design should be limited to three (3) pages and double spaced.

6) Pg 72 (Attachment G)

Original:

3. Equipment Costs (Pg 82) – Include all cost related to equipment purchases, rental, usage fees, maintenance agreements or repair. Usage fees are limited to an annual rate not to exceed 6.67% of the acquisition cost of reusable equipment. If any item is fully depreciated, the rate must be less than 6.67%. The form must be completed to determine compliance with this limitation. Include the year of acquisition, useful life in years, unit acquisition cost, usage fee rate not to exceed 6.67% of the acquisition cost and resulting annual fee. The fee should be prorated based on the number of months to be used. Ownership of all equipment purchased will vest in the Consortium.

Amended:

Explain why the items are needed and the reason for purchasing, renting or charging a usage fee. Explain if the items are already owned, to be purchased or rented. Agencies may not charge rent on items they own. Instead refer to OMB Super Circular Section 200.436 and use the depreciation method for allocation cost of fixed assets to period benefiting from asset use.