

**MIDDLE GEORGIA  
WORKFORCE DEVELOPMENT BOARD  
ONE-STOP COMMITTEE MEETING  
March 29, 2022**

MINUTES

A virtual meeting of the Middle Georgia Workforce Development Board One-Stop Committee was held on March 29, 2022, at noon.

The following members were present

Aundrea Simmons  
Wade Yoder  
Brenda Brown  
Jeff Scruggs  
Ethel Wynn

The following members were not present

Tishua Green

The following MGCI Staff members were present

Ashlee Simmons  
Darrell Stillings

WELCOME

Chair Aundrea Simmons Chaired and called the meeting to order at 12:05PM. She thanked everyone for participating. Ashlee Simmons called roll to verify who was present. There was a quorum present.

Chair Aundrea Simmons asked for approval for the minutes of the, meeting of the Middle Georgia WDB one- stop committee. Motion to approve by Wade Yoder and a second by Brenda Brown carried and minutes approved.

OLD BUSINESS

N/A

NEW BUSINESS

1. New Recertification of One-Stop and Affiliate Site Tool – Ashlee Simmons
  - One-Stop Certification Guidelines
  - One-Stop Certification Criteria Form A – Partner Presence
  - One-Stop Certification Criteria Form B – Accessibility & Equal Opportunity Certification
  - One-Stop Certification Criteria Form C – Comprehensive One-Stop Certification Packet
  - One-Stop Certification Criteria Form D – Affiliate One-Stop Certification

TCSG has a very user-friendly tool that was released in November 2021. They divided the Certifications into four (4) documents instead of one. There were only a few changes made to Form B, C and D. In form B the only changes were knowing when the staff was training and the information was last updated. How many English languages users we have. In for C and D the changes were about strategic population and the cross training of staff members. Everyone will have to be recertification during the next program year. Ashlee Simmons will recertify everyone once the certifications have been approved.

Chair Aundrea Simmons asked for approval for the One Stop certification Guidelines. Motion to approve by Brenda Brown and a second by Wade Yoder carried and the Guidelines approved.

2. Update from One Stop Operators – Janie Reid, Paul Allen and Brittany Holder
  - One-Stop Operator Report
  - Regional One-Stop Community Resource Directory

Brittany Holder discussed the job plus program at the Housing Authority. They have 24 enrolled and hoping for lots more. She stated they are open for business by appointment only. They have appointments up until the end of April.

Janie Reid talked about how the job fair scene is picking up and they are seeing more and more people interested in getting a job.

Paul Allen stated the DOL is only for business 5 days a week in person. Things are picking up.

Paul Allen, Tiffany Andrews and Vann Davis are working on the resource directory. They are about 90% complete, working to add legacy links to the directory. Hoping to be complete by the end of April. There were some concerns shared by some of the members that the directory seemed like it was more focused on Macon Bibb and not regional. Paul reported that there were some changes made to the rough draft that made it more inclusive.

#### MATTERS FROM THE FLOOR

None

#### NEXT SCHEDULED MEETING

Meeting Schedule – Next meeting is scheduled for May 17,2022 at noon, at the Houston County Career Center (Comprehensive One-Stop) unless the Governor extends the state of emergency in which case it will be held virtual again. Motion from Brenda Brown and a second from Jeff Scruggs motion carried for the next meeting

#### ADJOURNMENT

There being no further business Chair Aundrea Simmons thanked everyone for their participation and adjourned the meeting at 12:25 PM.