

**EXECUTIVE COMMITTEE OF THE 10 COUNTY  
MIDDLE GEORGIA WORKFORCE INVESTMENT AREA  
FEBRUARY 25, 2020**

**MINUTES**

A meeting of the Executive Committee of the 10 County Middle Georgia Workforce Development Area was held at 10:00AM, on February 25, 2020, at the Middle Georgia Consortium, Inc., located at 124 Osigian Blvd., Suite A, Warner Robins, Georgia. The following members were present:

<b>Meeting Attendance Record</b>			
<b>Name</b>	<b>County/City</b>	<b>Present</b>	<b>Absent</b>
Commissioner Tommy French	Baldwin	X	
Commissioner Bobby Blassingame	Crawford		X
Timothy Andrews	Houston	X	
Commissioner Daylon Martin	Jones	X	
Commissioner Larry Evans	Monroe		X
Commissioner Shanita Bryant	Peach	X	
Commissioner Jenna Mashburn	Pulaski	X	
Commissioner Billy Webster	Putnam	X	
Commissioner Ken Fowler	Twiggs		X
Commissioner John Williams	Wilkinson		X
Mayor Eric Wilson	Forsyth	X	
Mayor Joyce Denson	Toombsboro	X	

**Guest in Attendance**

There were no guest in attendance.

Chairman Daylon Martin chaired and called the meeting to order at 10:10 AM. There was a quorum present.

**OLD BUSINESS**

There was none.

**MINUTES**

- 1. Approval of the October 29, 2019 and December 17, 2019, Minutes of the Executive Committee of the 10-County Middle Georgia Workforce Development Area*

A motion was made by Commissioner Billy Webster and seconded by Timothy Andrews to approve the minutes of the October 29, 2019 and December 17, 2019 meetings as written. There were no opposing votes and the motion carried by voice vote.

## OLD BUSINESS

There was none.

## NEW BUSINESS

1. *In-School Youth Update* - Darrell Stillings reported staff is still working to recruit 50 in-school youth to participate in work experience through June 30, 2020, which is when the State's youth waiver expires allowing areas to serve 50% in-school youth instead of the 25% allowed under the WIOA. He reported that the State has the 50/50 waiver in their four year plan and if their Plan is approved by the Feds the waiver will be extended. Staff was instructed to draft letter to all superintendents introducing the agency and the program
2. Contractor Reports – Darrell Stillings provided copies of and discussed the activity reports for the following:
  - *Central Georgia Technical College* – Darrell Stillings provided copies of and discussed CGTC's enrollment numbers and expenditures report. He reported that they have increased their Work Experience enrollments which has increased their work experience expenditures to meet the 20% requirement. They currently have 238 enrolled but some have graduated and enter the workforce.
  - *Eventual Success* – Darrell Stillings reminded the members that this contractor is serving both out-of-school and in-school youth and with all new contracts they started off slow. They currently are serving 10 participants.
3. *Contract Monitoring Report* – Tiffany Callaway, MGCI Compliance Specialist, provided copies of and discussed the monitoring reports for CGTC, Mercer and Eventual Success, LLC. CGTC is overall good. There were some documents missing in files and they have since corrected this finding. Mercer has yet to enroll any participants and has been given ten days to provide an acceptable written plan of action. If plan is inadequate suggestion was to redirect money to CGTC. Staff was instructed to send cure notice to Mercer and cc all board members. Eventual Success had numerous ADA violations which agreement was made to remedy this by relocating the office to their Macon office which is ADA compliant. They were also missing documents in the participant folders which have since been corrected.
4. *Expenditure Report through January 31, 2020* – Darrell Stillings provided an expenditure report dated as of January 31, 2020. He reported that we are currently spending at required levels for all grants. He reported that he did not see any problems with expending all funds that will expire June 30, 2020 at current spending rate.
5. *Activity Report* –
  - **PY 2018 Enrollment Report** – Terrell Mitchell provided copies of and discussed the enrollment reports through February 12, 2020. The reports showed that a total of 689 participants are enrolled and out of that total 579 are active, 71 are in job search and 39 have been closed and/or exited. It also showed enrollments by county, by contractor and a 5-year comparison report by program years.

## MATTERS FROM THE FLOOR

A question was asked on how we can model apprenticeship program after South Carolina. Darrell responded that he participated in webinar and it more of a fight to get companies on board in Georgia.

Darrell reminded everyone that SETA is next month. He also reported that the State's Plan is open for

public comments and he has sent in several comments. He also reported that the One-stop Operator RFP has been issued as required by the State.

#### **MATTERS FROM THE EXECUTIVE DIRECTOR**

1. *HDCI and Quadrant Report* – Darrell Stillings provided copies of and discussed the HDCI and quadrant reports. The quadrant report also included contractor activities as well as staff activities in all the counties. Activities included meetings, workshops and etc. for all populations we serve.
2. *Next Meeting* –The next meeting is scheduled for April 28, 2020, at 10AM, at the MGCI office, in Warner Robins, Georgia.

#### **ADJOURNMENT**

There was no further business and a motion was made by Mayor Joyce Denson and seconded by Mayor Eric Wilson to adjourn the meeting at 11:13 AM. There were no opposing votes and the motion carried by voice vote.