

**MIDDLE GEORGIA
WORKFORCE DEVELOPMENT BOARD
DECEMBER 6, 2022**

MINUTES

A meeting of the Middle Georgia Workforce Development Board was held on December 6, 2022, at noon, at Flint Energies, at 98 Carl Vinson Parkway, Warner Robins, Georgia. The following members were present:

Willie Billingslea	Stacey Mixson
Dan Brandon	Sherrie Moody
Halley Duncan	Barbara Mosley
Tyrone Evans	Jeff Scruggs
Jay Flesher	Lee Thompkins
Angie Gheesling	Brian Utley
Tishua Green	Carolyn Watson
Clifford Holmes	Steve Williams
Keith King	Wade Yoder

The following guests were in attendance:

Paul Allen, In-the-Door, One-Stop Operator
David McConnell – Ga Voc Rehab
Ethel Wynn – Georgia Department of Labor – Milledgeville Career Center
Millicent O. Glover – Telemon Corporation

WELCOME GUEST/NEW MEMBER

Chairman Steve Williams chaired and called the meeting to order at 12:09PM. He welcomed everyone and thanked them for participating. He introduced new guest. There was a quorum present.

MINUTES

1. Approve of the Minutes of the October 18, 2022, meeting of the Middle Georgia Workforce Development Board.

A motion was made by Tishua Green and seconded by Dan Brandon to approve the minutes of the October 18, 2022, meeting of the Middle Georgia Workforce Development Board as written. There were no opposing votes and the motion carried by voice vote.

OLD BUSINESS

There was none.

NEW BUSINESS

1. WDB Committee Reports

- *One-Stop and Disability Committee* – Darrell Stillings provided copies of and discussed the One-Stop Recertifications for all comprehensive and affiliate sites. He explained that the each site has to be recertified every two years and they were certified using the

State's criteria that was previously approved by the board. He explained that the One-Stop Committee members conducted the certification and has approved all of them for recommendation to the full WDB for approval.

A motion was made by Clifford Holmes and seconded by Keith King to approve the One-Stop Recertifications as presented. Jeff Scruggs and Tishua Green abstained from the discussion and vote. There were no opposing votes and the motion carried by voice vote.

- *Youth Committee* – No meeting was held and no report was given.

2. **PY 21 State Monitoring Report** - Darrell Stillings provided copies of and discussed the PY' 21 State Monitoring Notice of Findings and Required Action Report. He explained there were no financial monitoring findings, one programmatic finding and three observations – two programmatic and one compliance. He reported that the one program finding was due to follow-up not be conducted in a timely manner, which is the same finding as last year and is happening across the State. He explained that unfortunately participants are reluctant to respond to follow-up efforts when contacted. He further explained that he recently fielded a call regarding follow-up where the participant told him they did not want any further contact from us. He also explained the observations. The first programmatic observation due to incentive payments not being tied to progress and completion of activities identified in the participant's IEP/ISS. OWD recommended a process be developed and staff be trained.

The second program observation was in reference to the ITA policy. He explained that he went to the State regarding their requirement that participants utilize their GI Bill before WIOA funding. He explained that since the military personnel pay for the GI Bill, they are not required to use it before WIOA funding so he took it out of the policy. The State recommended that it be included in the policy to state that VA benefits are not required to be expended before WIOA. He reported the change has been made to the ITA Policy and will be presented for approval at today's meeting.

The third observation was due to compliance and was due to a staff member change at Baldwin which was still listed in the fiscal agent agreement. OWD recommended a more open line of communication be developed between us and Baldwin County.

3. *Approval of Revised ITA Policy* – Darrell Stillings provided copies of and discussed the revised ITA Policy. The revision included adding the required GI Bill verbiage recommended by the State during monitoring.

A motion was made by Clifford Holmes and seconded by Dan Brandon to approve the revised ITA Policy as presented. There were no opposing votes and the motion carried by voice vote.

4. *Approval of Revised Supportive Services Policy* – Darrell Stillings provided copies of and discussed the revised Supportive Services Policy. The policy was revised to allow funding to be spent on individuals receiving career services only such as to help a participant get a job i.e., purchase tools.

A motion was made by Keith King and seconded by Wade Yoder to approve the revised Supportive Services Policy as presented. There were no opposing votes and the motion carried by voice.

5. **Expenditure Report** – Darrell Stillings provided copies of the Expenditure Report dated October 31, 2022. He reported he sees no problem expensing the NEG grant by the March 31, 2023 deadline. He also reported that all PY22/FY23 grants have been received and funding looks health in all grants.

6. Activity Reports

- *PY 2022 Enrollment Report* – Terrell Mitchell provided copies of and discussed the enrollment report dated December 1, 2022. She reported on all funding stream enrollments, which resulted in a total of 307 participants being served and 273 are carryovers. There have been 34 new enrollments since July 1, 2022.
- *PY 2022 1st Quarter Performance Report* – Terrell Mitchell provided copies of and discussed PY 2022 1st Quarter Performance Report dated November 25, 2022. She reported that all measures were are being met except the Measurable Skills Gain for all funding streams but we have until June 30, 2023 to meet those measures.

- 7. One-Stop Operator Report** – Paul Allen, Middle Georgia One-Stop Operator, provided reports for October 2022 and November 2022 activities for both Baldwin and Houston County Career Centers. He reported that all is well with the one stops and that all partners have been active. He also reported that all one-stop partners participated at the last partner meeting and at that meeting Tishua Green was awarded their “Partner of the Year” Award. Congratulations were expressed around the room.

MATTERS FROM THE FLOOR

Angie Gheesling reported that the State has purchased land close by Lane Packing in Peach County for possibly an automotive manufacturing site or other large projects.

Darrell Stillings reminded members that the SETA Spring Conference is scheduled for March 12-15, 2023 and will be held at The Peabody, in Memphis, TN. Dan Brandon, Sherrie Moody and Tyrone Evans expressed interest in attending.

MATTERS FROM THE EXECUTIVE DIRECTOR

1. **PY 2022 Meeting Schedule** –Darrell Stillings pointed out that the next meeting is scheduled for February 21, 2023, in Gray, Georgia. The location is yet to be determined.

ADJOURNMENT

Chairman Williams thanked everyone for participating. There was no further business and the meeting was adjourned at 12:51PM.